

# MEMORANDUM

August 28, 2017

**TO:** All School Principals  
All Non-School Site Administrators

**FROM:** Alberto M. Carvalho, Superintendent of Schools 

**SUBJECT: REVISED MIAMI-DADE COUNTY PUBLIC SCHOOLS NETWORK SECURITY STANDARDS**

The Miami-Dade County Public Schools (M-DCPS) Network Security Standards are revised as often as necessary to ensure a high level of protection for the District's data assets. Since the last update, several revisions have been made to these standards. Some of the changes include:

- references to Florida Statutes pertaining to technology and cyber-related concerns;
- updated sections related to new guidelines for supervisors performing site-based access reviews;
- guidelines and requirements for the management of access provided to non-employees (vendors, consultants, contractors, etc.);
- an expanded section regarding email retention requirements; and
- syntactical revisions and the reorganization of several sections to improve clarity, along with general updates to reflect the rapidly evolving technology we interact with daily.

These revisions include input from representatives of the Office of Management and Compliance Audits and Information Technology Services. In addition, external organizations, such as the RSM Auditing group and the State of Florida Auditor General's Office, have also made valuable contributions.

Your full compliance with all District security initiatives and standards is required to keep our networks secure. It should be noted that acceptance of employment or contracts with M-DCPS will signify acceptance of these standards by the user. Failure to comply with this or any M-DCPS computer security policy or standard may result in termination of employment, termination of contract, and/or prosecution.

Clarification or assistance is available by submitting questions via the e-Help Desk at: <http://selfservice.dadeschools.net>. Select "Ask a Question" from the drop-down list.

AMC:dk  
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Attachment

cc: School Board Members  
School Board Attorney  
Superintendent's Cabinet  
Superintendent's Senior Staff